# AgingResearchBiobank

# Certificate of Destruction/Disposition

**Contact:** **agingresearchbiobank@imsweb.com**

The National Institute on Aging (NIA) AgingResearchBiobank requires that data (including images) provided as part of an approved project be destroyed when no longer needed, or when the project is closed out or terminated. The requestor and requesting institution must certify that all received data and copies made in the conduct of said research are destroyed and permanently deleted from any storage, any virtual or physical machines, databases, and random-access archives.

Requestor and requesting institution may retain only encrypted copies of the minimum necessary data or resources provided by the AgingResearchBiobank to comply with its internal institutional scientific data retention policy. Requestor and requesting institution must certify that:

1. Data, including data in portable discs or printed hard copies, are destroyed in compliance with the [minimum acceptable standards](https://csrc.nist.gov/publications/detail/sp/800-88/rev-1/final)1 and in accordance with [NIH Data Security Best Practices](https://sharing.nih.gov/sites/default/files/flmngr/NIH_Best_Practices_for_Controlled-Access_Data_Subject_to_the_NIH_GDS_Policy.pdf).
2. Data in portable hard drives have been destroyed using [minimum acceptable standards](https://csrc.nist.gov/publications/detail/sp/800-88/rev-1/final) or returned to the Repository if requested.

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The Requesting Institution hereby certifies that all data received for the research project listed below, provided by the AgingResearchBiobank to the institution, were destroyed and permanently deleted in accordance with [minimum acceptable](https://csrc.nist.gov/publications/detail/sp/800-88/rev-1/final) [standards](https://csrc.nist.gov/publications/detail/sp/800-88/rev-1/final)1 and [NIH Data Security Best Practices](https://sharing.nih.gov/sites/default/files/flmngr/NIH_Best_Practices_for_Controlled-Access_Data_Subject_to_the_NIH_GDS_Policy.pdf) as delineated above.

Title of Research:

Request ID:

Date Materials Received:

Study(ies) Data packages received:

Date of Destruction:

By signing below, I certify that all data or resources listed above received from the AgingResearchBiobank and, as applicable, any copies including physical or electronic, subsets, manipulated files, backups, temporary files, made as part of the above-listed Research Project held by all individuals who had access, to and from computers (or storage devices) where the data or resources were processed or stored have been properly destroyed in accordance with the signed Material Transfer Agreement. I understand and acknowledge that in accordance with the signed Material Transfer Agreement, submitting any false or misleading statements made, presented, or submitted to the Government, including any relevant omissions, are subject to all applicable civil and criminal statutes, including Federal statutes 31 U.S.C. §§ 3801-3812 (civil liability) ([US Code Civil Liability](https://uscode.house.gov/view.xhtml?path=/prelim%40title31/subtitle3/chapter38&edition=prelim)) and 18 U.S.C. § 1001 (criminal liability including fine(s) and/or imprisonment) ([US Code Criminal Liability](https://uscode.house.gov/view.xhtml?req=(title%3A18%20section%3A1001%20edition%3Aprelim)%20OR%20(granuleid%3AUSC-prelim-title18-section1001)&f=treesort&edition=prelim&num=0&jumpTo=true)).

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# PRIMARY INVESTIGATOR’S SIGNATURE

Name of Requesting Institution:

Name of Primary Investigator:

Title of Primary Investigator:

Signature:

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# AUTHORIZED SIGNATURE for REQUESTING INSTITUTION

Name of Requesting Institution:

Name of Authorized Signatory:

Title of Authorized Signatory:

Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1 National Institute of Standards and Technology Special Publication 800-88 Revision 1 Natl. Inst. Stand. Technol. Spec. Publ. 800-88 Revision 1, 64 pages (December 2014) CODEN: NSPUE2. Available from http://dx.doi.org/10.6028/NIST.SP.800-88r1

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